

Lane Bryant

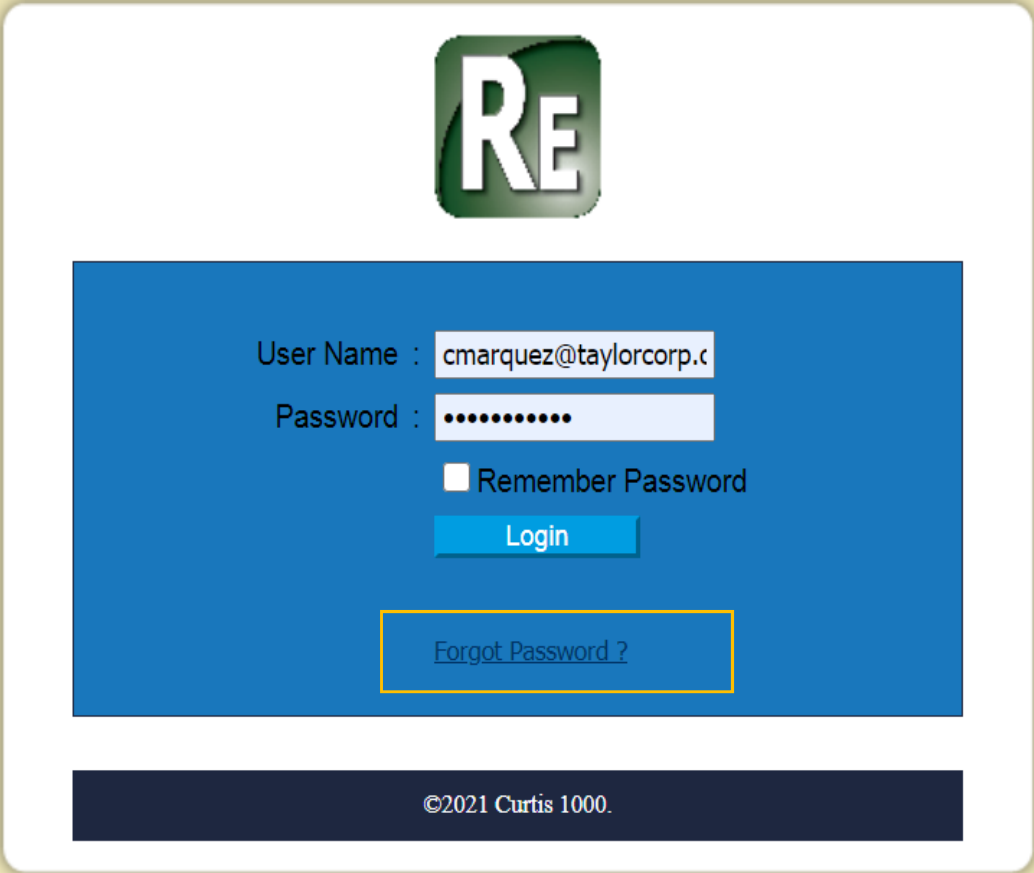
Store User Guide Lines

4-12-2021

Log In Page

Store Users can simply enter Their User Name (Email Address) and Password to enter the site.

If you are a returning user and have forgotten your password, use the link provided to have the password reset.



The image shows a login page for a system. At the top center is a logo consisting of the letters 'RE' in white on a dark green square background. Below the logo is a blue rectangular area containing the login form. The form has two input fields: 'User Name' with the text 'cmarquez@taylorcorp.c' and 'Password' with masked characters. Below the password field is a checkbox labeled 'Remember Password'. A blue 'Login' button is positioned below the checkbox. At the bottom of the blue area is a yellow-bordered box containing the text 'Forgot Password?'. At the very bottom of the page is a dark blue footer with the text '©2021 Curtis 1000.'

Welcome Page

Store information will appear at the top of Welcome page.

The main content section of the Welcome Page provides customer service contact and link to user guide.

Users can go directly to browsing for products.

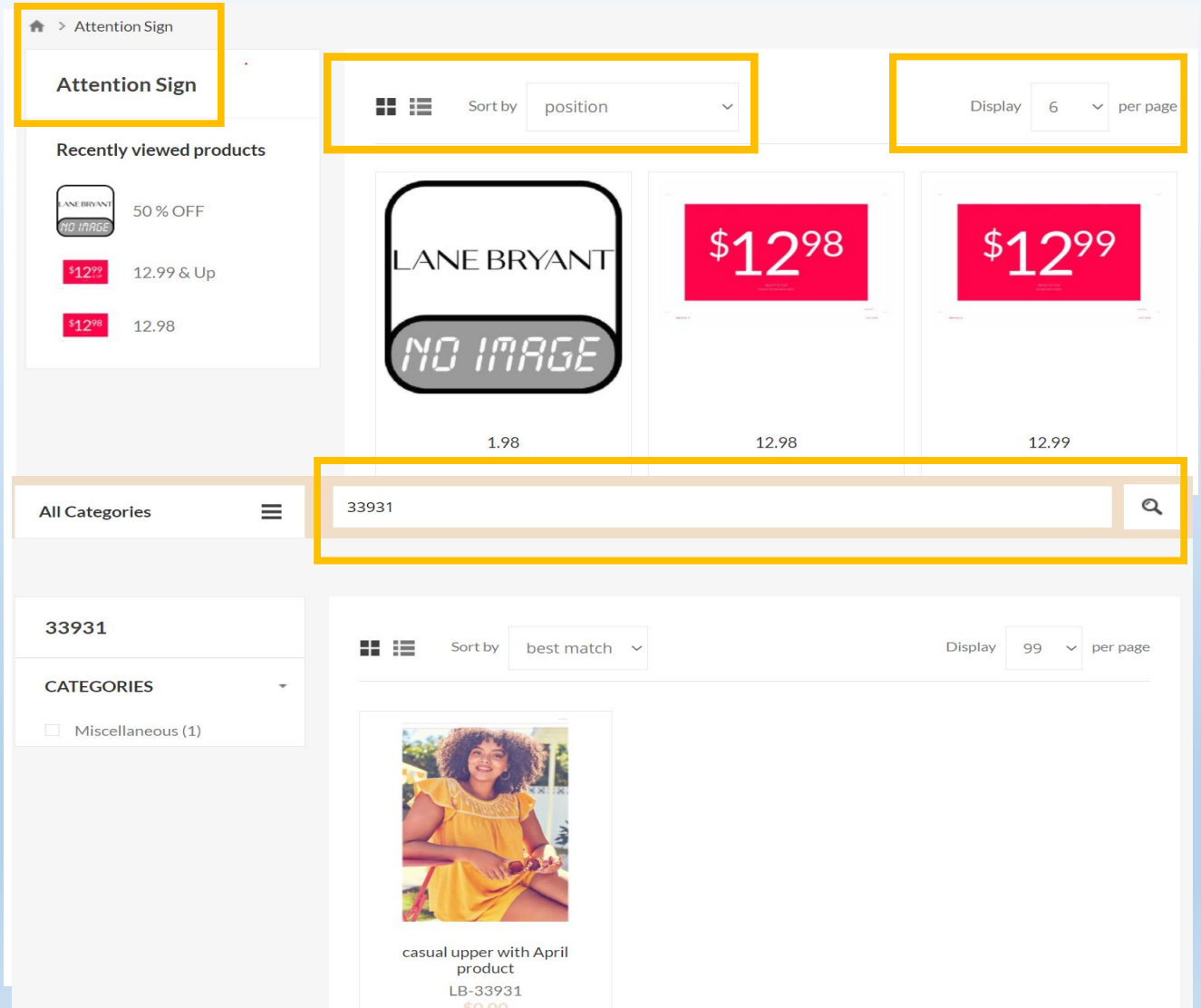
The screenshot shows the Lane Bryant Ordering Portal. At the top right, there is a dropdown menu for 'Ordering for' set to '4121 - Lane Bryant 4121' and a 'My Account' link. Below this is a navigation bar with 'LANE BRYANT' logo and links for 'Home', 'FAQ', 'Order History', and 'Quick Order'. A shopping cart icon shows '(1) items - \$0.00'. On the left, a sidebar lists 'All Categories' with a menu icon and sub-items: 'Attention Sign', 'Banner', 'Easel', 'Fitting Room', 'Miscellaneous', and 'Price Sign'. The main content area features a search bar and a welcome message: 'Welcome to Lane Bryant Ordering Portal! You can place your marketing order every day. Marketing orders ship Monday thru Friday within 48 hours of placing your order. You will receive an email from Taylor once your order is received and once your order has shipped. Your order shipped email will also contain tracking information for your package(s). Please contact Taylor at 877.287.8715 or LBSUPPORT@CURTIS1000.COM if you need help.' Below the message is a link for 'Store User Guide'.

Products

The enhanced product catalog will save you time by reducing clicks to navigate through products and categories.

Features include:

- List/thumbnaill Views
- View Larger Images by clicking on thumbnail
- Select Items Per Page
- Type item number in Search field to skip directly to product



Products Requiring Approval

Products requiring approval have description on product details page.

Order Review has Order Approval required along with Submit Order for Approval button.

Order confirmation informs you order has been submitted for approval. You will receive an email confirmation once your order is approved.



50% OFF

This product requires an additional approval process and if not approved will impact your order.

Availability: 47 in stock

Item number: LB-13164

3. Order review

Order Name:

Billing address

800 Nicollet Mall
Minneapolis, Minnesota 55402-7020
United States

Shipping address

1679 94th DRIVE
STE F180
VERO BEACH, Florida 32966-3616
United States

Payment

Payment method: Invoice
Store Number: Lane Bryant 4121

Shipping

Shipping method: UPS Ground

Order approval required

Your order requires approval for the reason(s) listed below. You will be notified via email once your order has been approved or rejected.

-The ordered product below is subject for approval.

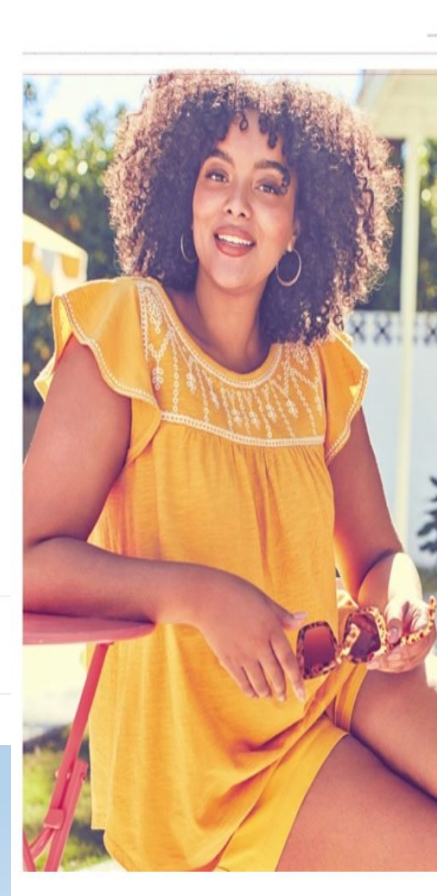
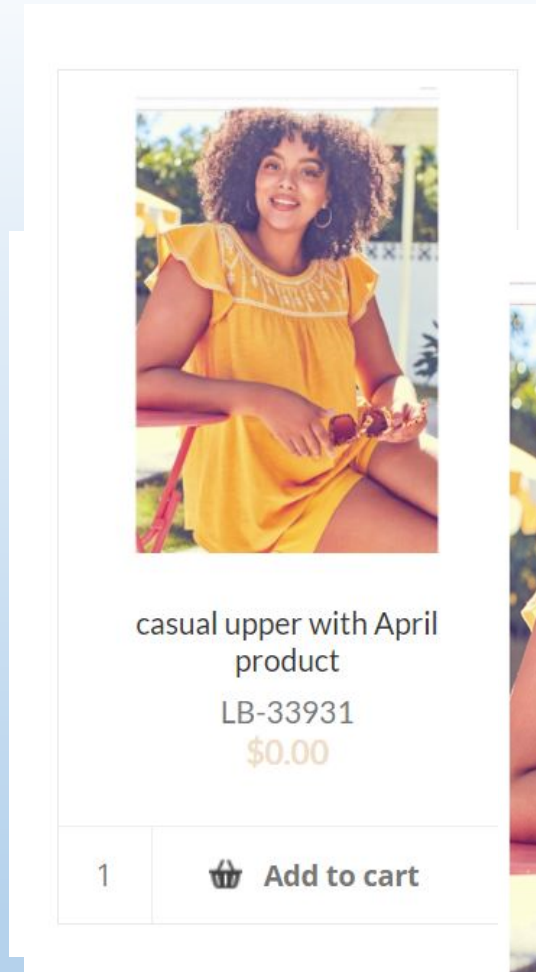
- o 50% OFF

Submit order for approval

Select Product & Quantity

To select an item to order, click on the thumbnail image or the Add to cart button.

Once you have selected a product you will see the item detail screen. This will allow you to view a larger image and select your quantity. Select the quantity and click “Add to cart”.

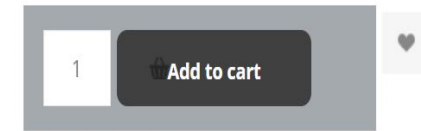


casual upper with April product

Availability: 42 in stock

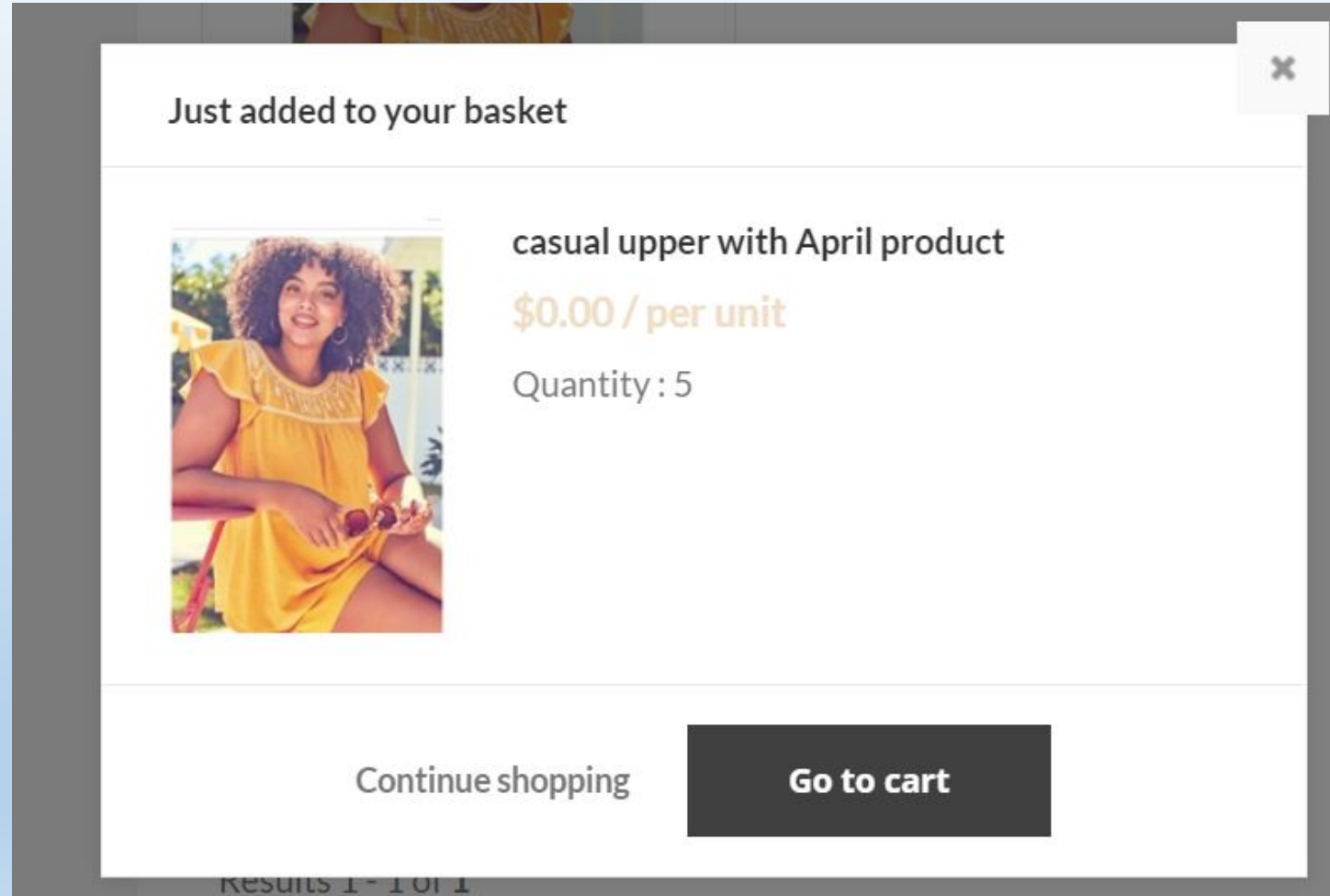
Item number: LB-33931

\$0.00




Added to Cart

A popup screen will appear to notify you that the item has been added to your cart. From here you can select which option you'd prefer.



The screenshot shows a white popup notification with a close button (X) in the top right corner. The title is "Just added to your basket". Below the title, there is a product image of a woman wearing a yellow casual top. To the right of the image, the text reads "casual upper with April product", "\$0.00 / per unit", and "Quantity : 5". At the bottom of the popup, there are two buttons: "Continue shopping" and "Go to cart".

Just added to your basket



casual upper with April product
\$0.00 / per unit
Quantity : 5

Continue shopping **Go to cart**

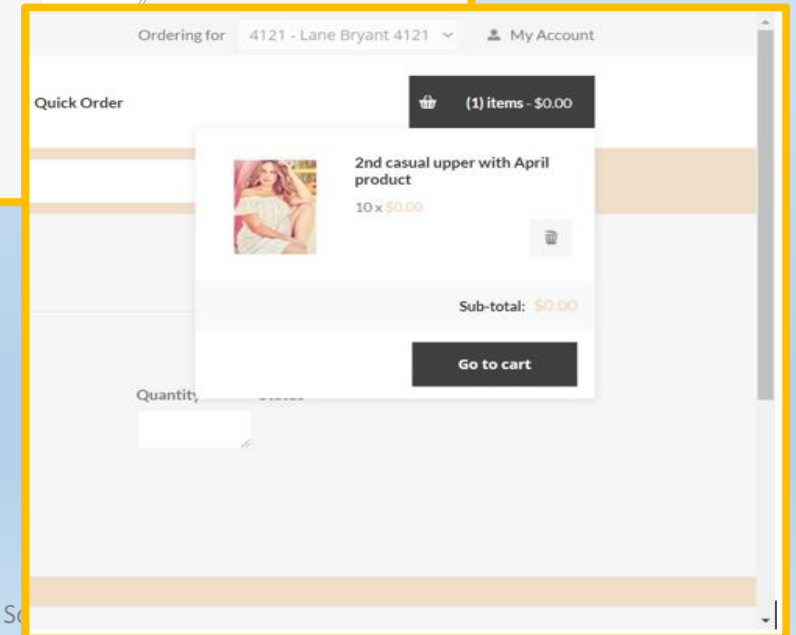
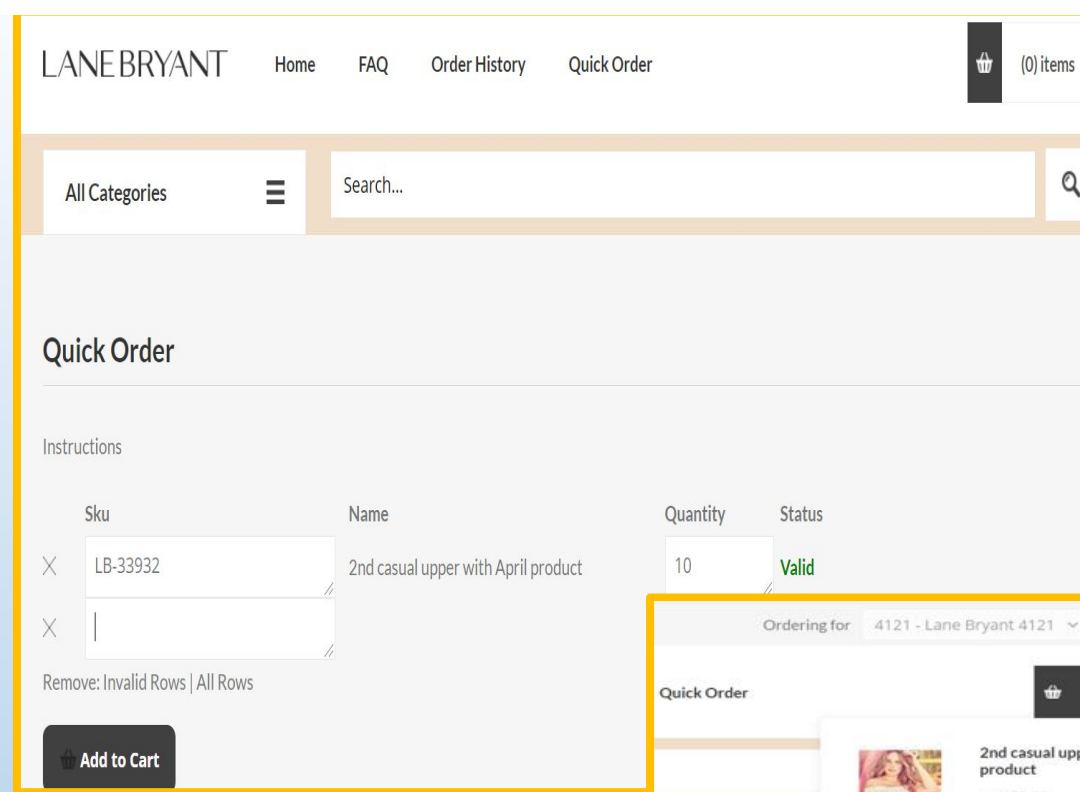
Results 1 - 1 of 1

Quick Order

Quick Order is a helpful tool to submit orders using sku (item) number and quantity.

You would type in sku (item) number tab to quantity and click Add to Cart.

You will see status change to Ordered and your cart will update with quantity.



Order Review

The checkout process has been combined to one screen to reduce clicks.

Store address is prefilled.



Update quantity

Delete item(s) or order

You can select to “Save for Later” if you would like to complete checkout at a later date and add to your Saved items.

Please review the order

Please review the items in the shopping cart, update quantities or delete items if needed and click "Proceed to checkout" when ready.

#	Remove	Image	Product(s)	Qty.	Ship To Address	Total
+			casual upper with April product Save for Later	<input type="text" value="11"/>	Lane Bryant 4121, 1679 9 Click here to create multiple ship to entries	\$0.00

 Update shopping cart

 Ship to single address

 Continue shopping

Shipping Information

Store address is prefilled

Default shipping method is UPS Ground.

If information is correct, then click on Continue to Payment

Shipping Information

Store location's ship to address should already be displayed.

Managers should select a ship to address by searching on a store number.

Personal address book Global address book

Search for a ship to address by entering a store number below:

Shipping address:

Lane Bryant 4121
1679 94th DRIVE
STE F180
VERO BEACH, Florida 32966-3616

Shipping method:

UPS Ground


[Continue to payment](#)

Tax: \$0.00

Total: \$11.17

Current cart items

[Edit](#)



casual upper with April product
Price : \$0.00
Qty.: 11
\$0.00

Payment

Option to edit order before submitting order.

Store number is prefilled.

Click Continue to order review

2. Payment

Payment information

Please select a Store Number for this order.

To add or remove items from your Store Number list, click the "Edit list" button to the right of the drop down.


Store Number:

[Continue to order review](#)

Tax: \$0.00

Total: \$11.17

Current cart items

	<p>Edit</p> <p>casual upper with April product</p> <p>Price : \$0.00</p> <p>Qty.: 11</p> <p>\$0.00</p>
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Order Review

You may add Order name for future reference.

If billing, shipping and payment information is correct click Confirm Order.

3. Order review

Order Name:

End of Month |

Billing address

800 Nicollet Mall
Minneapolis, Minnesota 55402-7020
United States

Payment

Payment method: Invoice
Store Number: Lane Bryant 4121

Shipping address

1679 94th DRIVE
STE F180
VERO BEACH, Florida 32966-3616
United States

Shipping

Shipping method: UPS Ground

Confirm Order

IS ALL YOUR INFORMATION CORRECT?

Before you place your order, please take a moment to review your shipping and payment information.

Order Placed

Once the order is placed, you will see a “Thank You” screen which includes the order confirmation number.

You will also receive an email confirmation which contains all of the order details.

Thank you

Your order has been successfully processed!

Order number: 401326
Click here for order details.

Questions? Contact us at LBSUPPORT@CURTIS1000.COM or call 800-772-3909.

Continue

Sat 3/27/2021 12:31 PM
Lane Bryant <donotreply@response-element.com>
Confirmation for Order 401326

To: Marquez, Christina

i If there are problems with how this message is displayed, click here to view it in a web browser.

[Insights](#) [Report Message](#)

LANE BRYANT

Thank you for placing an order!

Order Number: 401326
Email: Christina.Marquez@taylor.com
Date of Purchase: 3/27/2021 7:27:48 PM

Shipping Information:

Store Information:
Address: 1679 94th DRIVE
STE F180
City: VERO BEACH
State: Florida
Zip: 32966-3616
Phone: